



November 20, 2018

Item No. 4

**AUTHORIZATION TO EXECUTE AN INTERGOVERNMENTAL (IGA) AGREEMENT
WITH THE MAYOR’S OFFICE FOR PEOPLE WITH DISABILITIES (MOPD) FOR THE
ADMINISTRATION OF THE CHA’S MODIFICATION FUND (MOD FUND)**

Presenters: Jessica Mallon, Director of Fair Housing
Latricia Seye, Senior Compliance Analyst

Recommendation

The Chief Executive Officer (“CEO”) recommends that the Board of Commissioners of the Chicago Housing Authority approve an Intergovernmental Agreement (IGA) with the City of Chicago, acting through the Mayor’s Office for People with Disabilities (MOPD) for a four-year base term from 2019 through 2023, with one additional option year, to administer the CHA’s Accessibility Modification Fund (“Mod Fund” or “Fund”), in the amount of \$92,000 each year at the discretion of the CEO or his designee subject to funding availability and satisfactory contract performance.

The requested action complies in all material respects with all applicable federal, state and local laws, and Chicago Housing Authority board policies. Staff have completed all necessary due diligence to support the submission of this initiative.

Funding Housing Choice Voucher Program

Vendor: City of Chicago Mayor’s Office for People with Disabilities
121 N. LaSalle St., Room 104
Chicago, Illinois 60602

Contract Type: Professional Services

Base, Four-Year Term Contract Amount: \$368,000.00

Option Year Amount: \$92,000.00

Five Year Aggregate Amount: \$460,000.00

Background

In 1999, CHA created a Modification Fund, which consists of a pool of money set-aside for the construction and installation of accessibility features and devices like grab bars, lifts, ramps, and sensory equipment, for HCV participants who need such features to utilize their vouchers in the private market.

In order to successfully implement such a program, CHA sought to find an entity that possessed expert knowledge in accessibility modifications and employed staff that was capable of overseeing on-site modification work in private units throughout the City of Chicago. Additionally, the entity had to be able to: develop a methodology to administer the Mod Fund; intake and analyze accessibility applications; perform a physical assessment of the proposed unit/building to undergo modification; subcontract with construction firms to provide the actual modifications; subcontract with companies to provide accessibility supplies; and provide on-site quality control. The Housing Rights and Nondiscrimination Department found that MOPD, a governmental organization created solely to assist persons with disabilities, is capable of providing all the necessary services with the required degree of skill and knowledge with the benefit of no administration fee to CHA.

MOPD's HomeMod program is in line with the goals the CHA has established with its Modification Fund. MOPD has experienced staff who administer the HomeMod program and the types of modifications made under the HomeMod program include kitchen and bathroom modifications, and the addition of interior and exterior lifts and ramps. MOPD has its own eligibility requirements; however, they have agreed to implement CHA's eligibility requirements with the funding provided by CHA for its Modification Fund. MOPD's HomeMOD program receives federal funding therefore, MOPD must abide by all federal rules and regulations. Furthermore, MOPD has agreed to provide the aforementioned services at no administrative cost to CHA.

CHA's previous IGA was authorized by the Board on February 17, 2015 for \$92,000.00 for one-based year and four on-e year options for a total of \$460,000.00.

Respectfully Submitted:

Jessica Mallon
Fair Housing Director

RESOLUTION NO. 2018-CHA-

WHEREAS, the Board of Commissioners of the Chicago Housing Authority has reviewed the Board Letter dated November 20, 2018 entitled "Authorization to enter into an Intergovernmental Agreement with the City of Chicago acting through The Mayor's Office for People with Disabilities".

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CHICAGO HOUSING AUTHORITY:

THAT, the Board of Commissioners authorizes the Chief Executive Officer or his designee to enter into an Intergovernmental Agreement with MOPD for a four-year term in the amount of \$92,000.00 per year with the option to extend the IGA for one additional year at the discretion of the CEO or his designee subject to funding availability and satisfactory contract performance. The aggregate total for the IGA for the four-year term and a one- year option will be \$460,000.

Eugene E. Jones, Jr.
Chief Executive Officer
Chief Operating Officer